

Applicant Information										
Full Name:						Semester Applying				
<i>Last</i>			<i>First</i>			<i>M.I.</i>				
Address:										
<i>Street Address</i>						<i>Apartment/Unit #</i>				
<i>City</i>						<i>State</i>		<i>ZIP Code</i>		
Phone:		()			E-mail Address:					
Date Available:		Student ID #:			Student EUID:		Do you have a valid driver's license?		<input type="checkbox"/> Yes <input type="checkbox"/> No State:	
Expected Graduation Date from UNT:				<input type="checkbox"/> May <input type="checkbox"/> December <input type="checkbox"/> August Year:						
Given the constraints of my academic schedule and other commitments, I am willing to commit _____ hours/week to a student position in the Math Department for the semester for which I am applying.										
Are you related by blood or marriage to any member of the Board of Regents, Faculty, Staff, or Student of the University of North Texas? (Required for compliance with nepotism law)				Yes <input type="checkbox"/>	No <input type="checkbox"/>					
Are you a citizen of the United States?				Yes <input type="checkbox"/>	No <input type="checkbox"/>	If no, are you authorized to work in the U.S.?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you considered an International Student at UNT?				Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are you currently enrolled in Teach North Texas?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been employed in any capacity by the University of North Texas?				Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please include title, dates, and department?				
Have you ever pled no contest, pled guilty to, or been found guilty of, any criminal act other than a minor traffic violation? (A conviction will not necessarily by a bar to employment.)				Yes <input type="checkbox"/>	No <input type="checkbox"/>					
If yes, please list all convictions (types of offense(s) date(s) and sentence(s)).										
Have you ever been discharged, asked to resign or forced to resign from any position?				Yes <input type="checkbox"/>	No <input type="checkbox"/>					
If yes, please explain:										

References										
<i>Please list three references that will be sending letters of recommendation. Letters of recommendation should be sent in hard copy or electronically directly from the individual reference. Applications will be considered incomplete unless reference letters are received. It is the responsibility of the applicant to request letters of recommendation to be sent to the Department of Mathematics MathLab Manager, GAB 439. Incomplete applications are not considered for employment.</i>										
Full Name:						Email:				
Title:						Telephone:				
Course(s) completed with Professor, please include grade(s) received:										
Full Name:						Email:				
Title:						Telephone:				
Course(s) completed with Professor, please include grade(s) received:										
Full Name:						Email:				
Title:						Telephone:				
Course(s) completed with Professor, please include grade(s) received:										

Previous Employment

Company:				Phone:	()
Address:				Supervisor:	
Job Title:		Starting Salary:	\$	Ending Salary:	\$
Responsibilities:					
From:		To:		Reason for Leaving:	
May we contact your previous supervisor for a reference?				Yes <input type="checkbox"/>	No <input type="checkbox"/>

Company:				Phone:	()
Address:				Supervisor:	
Job Title:		Starting Salary:	\$	Ending Salary:	\$
Responsibilities:					
From:		To:		Reason for Leaving:	
May we contact your previous supervisor for a reference?				Yes <input type="checkbox"/>	No <input type="checkbox"/>

Company:				Phone:	()
Address:				Supervisor:	
Job Title:		Starting Salary:	\$	Ending Salary:	\$
Responsibilities:					
From:		To:		Reason for Leaving:	
May we contact your previous supervisor for a reference?				Yes <input type="checkbox"/>	No <input type="checkbox"/>

Military Service

Branch:				From:		To:	
Rank at Discharge:			Type of Discharge:				
If other than honorable, please explain:							

Course Capable of Tutoring

Math Course	Your Completed Course Grade	Can you tutor?
MATH 340		<input type="checkbox"/>
MATH 1100		<input type="checkbox"/>
MATH 1180		<input type="checkbox"/>
MATH 1190		<input type="checkbox"/>
MATH 1350		<input type="checkbox"/>
MATH 1351		<input type="checkbox"/>
MATH 1580		<input type="checkbox"/>
MATH 1650		<input type="checkbox"/>
MATH 1680		<input type="checkbox"/>
MATH 1710		<input type="checkbox"/>
MATH 1720		<input type="checkbox"/>
MATH 1780		<input type="checkbox"/>

MATH 2000		<input type="checkbox"/>
MATH 2100		<input type="checkbox"/>
MATH 2700		<input type="checkbox"/>
MATH 2730		<input type="checkbox"/>
MATH 3000		<input type="checkbox"/>
MATH 3410		<input type="checkbox"/>
MATH 3680		<input type="checkbox"/>

Schedule for Semester

Please complete the schedule below by putting the word "Class" in slots when you expect to be in class, and the word "Yes" in all slots that you can work.

Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7am-8am						CLOSED
8am-9am						CLOSED
9am-10am						CLOSED
10am-11am						CLOSED
11am-12pm						CLOSED
12pm-1pm						
1pm-2pm						
2pm-3pm						
3pm-4pm						
4pm-5pm					CLOSED	CLOSED
5pm-6pm					CLOSED	CLOSED
6pm-7pm					CLOSED	CLOSED
7pm-8pm					CLOSED	CLOSED

Letters of Recommendation may be sent via mail to:
 MathLab Manager
 Department of Mathematics
 1155 Union Circle, #311430
 Denton, TX 76203

Letters of Recommendation may be emailed to the MathLab Manager:
mathlab@unt.edu

Additionally:

1. I understand that it is the applicant's responsibility to request letters of recommendation be sent to the MathLab Manager, GAB 435 and that incomplete applications will not be considered for employment. Therefore, unless three letters of recommendation are received your application will be filed as incomplete, it will not be reviewed, and you will not be considered for employment.
2. If hired for the semester, pre-semester orientation/meetings could be held before the semester starts or during the first week of class. **If I do not attend the orientation/pre-semester meeting, then I will not be eligible to work within the MathLab.**
3. If hired for the semester, I will be responsible for reading and adhering to the UNT Department of Mathematics MathLab Policies (as outlined at the orientation/pre-semester meeting, distributed in booklet form, and amended as necessary.)
4. If additional training is required during the semester, I will attend these sessions as requested by my supervisor.

Disclaimers and Signature

I certify that all the information provided by me in connection with my application, whether on this document or not, is true, complete and correct to the best of my knowledge and belief and made in good faith. I understand that any misstatement, falsification or omission of information shall be grounds for refusal to hire or, if hired, may be cause for immediate discharge at any time thereafter. I understand that this position is a 'security sensitive' position and that the Mathematics Department requires that the University check for any criminal history in accordance with applicable statutes. Employment offers at the Department of Mathematics are contingent on a clean criminal history check. I understand that my Department/Employer can periodically check with the Center for Student Rights and Responsibilities for my permanent disciplinary status with the University of North Texas. Furthermore, I understand that any offer of employment tendered me is contingent upon my agreement to abide by the laws of the State of Texas and the rules, regulations, and policies of the University of North Texas. I understand that student employee positions are at will and I could be dismissed at any time provided the reason is not illegal or discriminatory.

Signature:		Date:	
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